

## CASTLE ACRE PARISH COUNCIL

Minutes of the meeting held in the village hall on Thurs 14 November 2013:

**Present:** Mr M Hickey (MH) Chairman                      Mr L Fisher (LF) Vice – Chairman  
Mrs H Breach (HB)    Mr S Barnfield (SB)  
Mr T Hubbard (TH)    Mrs G Thorneywork (GT)  
Ms C Williams (CW),    Mr J Moriarty (JM),

**In attendance:** Ms L Roast (Clerk), 2 members of the public.

**Apologies:** Deborah Pearson PCSO

### 79 Police Crime Report.

The Clerk read out the crime report – 18<sup>th</sup> October 2013, Pyes Lane, Criminal Damage to motor vehicle. No other reported crimes or anti-social behaviour.

### 80 Minutes of Previous Meeting of 10 October.

Agreed. Mr S Barnfield proposed and Mrs G Thorneywork seconded.

### 81 Actions from Previous Meeting.

41 **School Gardens Allotments.** The villager who previously had not been working their allotment, has now made an improvement.

41 **Seat at South Acre Ford.** The Clerk to buy black metal paint. GT, MH and The Clerk to paint the bench.

53 **Long grass along Nar walk.** This is managed by Norfolk County Council and they are aware that the path got overgrown this past season. The PC to check the path when necessary.

60 **Village Hall signs.** SB has cleaned the existing signs and painted the post. Both new signs now in place, one at top of Pyes Lane, one on the fingerpost. Balance of money to be donated to Village Hall for Sponsor a Chair campaign - £105.

71 **Pales Green Chimney Fire.** The Clerk read out the email from Derek Simm and the Watch Manager whose concern was the parking along Bailey Street leading to difficult access. The Clerk to email back and ask for assurance that all of the houses in Pales Green are able to be reached by 60 metre hoses from the fire hydrant.

72 **Playing Field Litter Bins.** See reports. Decision to made at next meeting.

**Chaff Cottage.** Open used oil container obstructing the pavement, now been removed by the resident.

**Beech Hedge – Little Lane.** Highway Rangers asked to cut this back away from highway. The resident has been contacted and given 14 days to respond. The Clerk to send round the relevant email.

78 **Dog Fouling – The Castle.** The Clerk has emailed English Heritage with request for more signage.

### 82 5 Year Action Plan

**CA Notice Board.** Possible funding available up to £1500 through the Post Office Scheme, decision not been received as yet. Tenders for quotes put out to 3 woodworkers for Playing Field new notice board. R Craigan was the preferred bidder subject to a few questions being addressed. John Eley to quote on renovation of Stocks Green Notice Board.

### 83 Health & Safety

SB - nothing to report.

JM received from resident concern over the lower branches on St James Green Lime Trees hanging too low. TH to look at these.

#### **84 Matters requested by Councillors**

**Parking: Stocks Green, Bailey Street.** Obstructions in Bailey Street removed. JM stated that Stocks Green is owned by the PC and that there are no allocated parking spaces linked to any of the houses that run around the perimeter of the area. Parking is available for all. The Clerk to send a gentle letter confirming this to residents.

**Village Greens Contract.** SB stated that the contract should be offered to companies that are in the village or nearby, supporting local industry. The quality of this years cuts not satisfactory. Only 11 cuts completed throughout 2013 season. The PC to put out contract to tender. The Clerk to invite expressions of interest in Nar Valley News.

**Report on Lord Coke meeting with MH.** Lord Coke of the Holkham Estate expressed an interest in working more closely with the village. Pales Green old playground land now for sale with planning permission. Pales Green Strip – noted solicitor is requesting that Holkham Estate meets all the legal costs. Lord Coke understood the PC's views on the Local Development Plan.

#### **85 Planning.**

##### **Local Development plan – site specific options.**

JM reported that BCKLWN had received 2,000 responses to the consultation. Their task is now to review what people have said with Castle Acre under review in the new year. The Council website has all comments for viewing. Some of the comments were received after the closing date of 4<sup>th</sup> October – JM to check whether these would be included for consideration. JM stated that offers of new building sites were made throughout the LDF process and that 1193 may well have been added at some point but rejected. JM is of the view that a further round of consultations is likely before the final adaption of the LDF plan in summer 2014.

##### **Costcutter and Fish & Chip Shop - 13/01630/F.**

New plans for the shop now appear on the BCKLWN planning portal website. New plans received by PC to close too the meeting to be allowed on the agenda. The PC to arrange a special planning meeting before 3<sup>rd</sup> December.

#### **86 Correspondence**

##### **Pales Green - Holkham Estate lease.**

Draft Lease emailed to all councillors prior to meeting – MH asked for comments. HB asked why lease was for only 20 years. Other comments included why a bench was prohibited. MH to email James Bracey of Holkham with new lease suggestions - 1. To be named The Green at Pales Green. 2. Term of 50 years. 3. With allowance for one wooden bench. 4. At a peppercorn rent of £5 per annum.

##### **Drainage Gully/footpath Massingham Road/ Town Lane Houses.**

TH suggested that a boundary fence would be appropriate. JM was concerned that Highways would put down a footpath prior to checking for a gully which he confirmed was definitely there. Freebridge and Highways in contact with each other over gully.

##### **Mayor's Civic Awards for Voluntary Service 2013.**

BCKLWN are inviting nominations to acknowledge the efforts made by the "unsung heroes" in the Borough. The Clerk to send document to GT.

##### **Priory Walls restoration.**

Resident has requested that 'the village' has an opportunity to view and have explained the works being done to the Priory Precinct Wall, telling visitors about their traditional building skills and the conservation work needed and why. The Clerk to Email Peter Wade Martins of Norfolk Archaeological Trust. The Clerk to email a photo of the ford received to Mary-Anne Garry to determine its provenance.

**87. Reports.**

**Martin Hickey - Highways.**

- St James Green curb reduction. Not Done but should be completed soon.
- South Acre Ford vehicle prohibition signs moved into next financial year.
- Bailey Street, Stocks Green white lines not done. Chimney Street junction white lines restored.
- Pyes Lane – grips put in prohibit parking – wooden bollards now have reflectors.
- Massingham Road grips – new grips not coping in wet weather. Drains need clearing.
- Jubilee Bridge flooding. Confirmed with PC that this was once a Ford.

**Helen Breach - Village Hall.**

Grant meeting taking place on November 20<sup>th</sup> after which we should know if the hall has won the funding it needs for new porch and access area. HB confirmed that the new Friday morning Market had been booked as a food market but that it now included crafts and a cafe selling cakes drinks and bacon sandwiches.

**Charlie Williams - Friends of Castle Acre School.**

Very successful Autumn Quiz with added physical activities/fun allowing a different set of people to win – People thought the quiz was excellent. Christmas Fair on Sat 7<sup>th</sup> December.

**Martin Hickey - CA Playing Field Association.**

£14,000 in bank balance includes £9,200 funding (ring fenced). Skate Board Park to be revamped. Youth Sports coaching continuing with a football team. Disc at Village Hall raised £315. CAPFA to have page on Castle Acre website. Conifer trees on field to be cut back – in the planning stage at present. The CAPFA need to inform the PC whether they require a donation in the new financial year.

**James Moriarty - BCKLWN.**

County Council has decided to go forward with incinerator plans.

Borough Housing (opposite Costcutter) – 2 local families have moved in and the children are now attending the school. The third house had not been needed for a local family and had been let to a family from outside the village.

**Gwyneth Thorneywork - Playing Field Charity Ball 2014.**

19 tables reserved out of the 25 available. Each table seats 10. Tickets £55 before January 31<sup>st</sup>, £65 after.

- 88. Accounts.** The following cheques were signed; payments were proposed by TH and seconded by SB: FCC Recycling (UK) Ltd £34.90, E.on Energy (Electricity September) £46.36, Gary Lake Green cutting £ 171.00, Gary Lake, Playing Field cutting £950.00, Mr Ellis, Pales Green maintenance £330.00.

**89. Village Maintenance.**

Highway Rangers have worked on grips at Newton Road Bridge but have not done the work properly. A mechanical grip machine had pushed up the earth into a wall so the water would not drain.

**90. 2014-15 Precept**

MH to email Precept draft before next meeting. Tax base funding may produce further funds

**91. Public Question Time.**

The meeting closed at 9.05pm.

The next Parish Council meeting is Thurs 12 December in the Village Hall at 7.30pm.