

## CASTLE ACRE PARISH COUNCIL

Minutes of the meeting held in the village hall on Thursday 10 July 2014:

**Present:** Mr T Hubbard (TH) Mr S Barnfield (SB)  
Mr M Hickey (MH) Chairman Mr J Moriarty (JM)  
Mr L Fisher (LF) Vice-Chairman Mr M Dwyer (MD)  
Mrs G Thorneywork (GT)

**In attendance:** Ms L Roast (Clerk), 3 members of the public.

**Apologies:** Ms Charlie Williams (CW), Mrs H Breach (HB), Deborah Pearson PCSO

- 40 Police Crime Report.**  
PCSO not attending. MH reported: Crime 30803/14/2 – All Saints Church, Newton Road, Newton-by-Castle Acre – persons have gone into the church and caused damage to a large bible, a wooden stand, vases. Then removed a cross and thrown it into the church yard and pushed over a grave stone.
- 41 Minutes of previous meetings of June 12 2014**  
Mr Laurie Fisher proposed and Mr Mike Dwyer seconded. Agreed.
- 42 Actions from previous meeting.**
- 28 Meeting with Holkham Estate.**  
Path off Common Lane to South Acre ford. The padlocked gate at the Common Lane has been replaced by a slap gate by while the gate past the style at the Priory is now fastened with a chain & clip. MH has asked Holkham Estate to cut the grass the length of the path.  
Holkham grazing land – various records were read out and the PC are wondering if the grazing land and Castle Acre Common have become amalgamated in Holkham's records. The Clerk to check in the Parish 'tin box' to see whether any records of payments were included which may help to clear up the confusion.  
Pales Green lease - draft received from Holkham for 50 years, £5 rent per annum and refers to the position of a bench. Discussion over lease ensued. The PC decided that the lease was standard but that the PC would question that the area could not become a "village green". The gate access was discussed and it was agreed that a smaller single gate would be better than the double gates currently in position. MH to confirm with Holkham.
- 118 Lakenheath aircraft excessive noise** – MH read out the PC's letter sent after the June meeting. Reply from Squadron leader JR Neild received 8th July was read out suggesting that the noise by the end of the following week would 'drop-off', which would then continue for 'most of the remainder of the summer'. The PC's request for an avoidance area was acknowledged and would be passed on to the appropriate MOD department. JM suggested that the PC raise the matter with Henry Bellingham MP with a covering letter.
- 137 Flooding at Jubilee Bridge.** MH reported that there had been a site meeting with Highways. On the bend on the left before the bridge there is an unused ditch which runs down to the river (outside of the property's boundary) which is to be re-instated. Highways will put in a silt trap week commencing 21<sup>st</sup> July. Bushes overhanging the road will be cut back and the current grips will be blocked. National Rivers Trust are in agreement.  
**Playing Field litter bins** – MH read out emails from the Borough council which confirmed that the current seven bins in the village are emptied free because of its

designation as a tourist village. The Council will pay for a weekly playing field collection which will be reviewed in March 2015. The Clerk to send the cheque when the bins have been delivered.

**Allotment moat trees** – MH read out the emails from David Robinson, Historic Environment Officer, suggesting that an allotment and possibly a shed is infringing on the Ancient Monument (the moat). Currently no boundary line is in place – the PC agreed there should be one. MH to have site meeting with Gus Stafford Alan.

- 19 Bailey Gate damage.** MH reported that English Heritage would be repairing the arch with a scaffolding tower and that the road from A1065 would need to be closed. Cost to EH £1,100. Signage about its height is in metric and imperial, the width just in imperial – metric width signs are not standard! After meeting with Highways, MH reported that on the Stocks Green side two wooden posts could be positioned at an angle to stop lorries turning into Bailey Gate from High Street. Similar posts on the Bailey Street side would not be effective. Highways to erect HGV signs on the A1065 before the first turning (from Swaffham) directing them on to the Newton Road entry into the village

- 33 Costcutter Bus Shelter position.** MH & TH held a site meeting. There is 1.9 metres of land available for a new bus shelter adjacent to the bus stop on the east side of Massingham Road. Shelter to be open at both ends to allow maximum visibility for crossing Massingham Road. Construction to include a brick and slat board seat.

**Fir tree on allotment.** TH had a site meeting and inspected the tree. Agreed that it needs cutting down but the Tree Officer at BCKLWN should be consulted. The Clerk to email.

- 35 NRT extension of boardwalk at South Acre Road.** MH confirmed that NRT had have agreed to extend the boardwalk.

- 38 Recycling income breakdown.** The Clerk presented the collated figures to the PC. Bottle Bank generates the highest income and was worth the hiring fee.

- 43 5 Year Action Plan - CA Notice Board.**

MH contacted the contractor on 9<sup>th</sup> June but had no response since.

- 44 Health & Safety**

**Stocks Green trees.**

Consulting Arboriculturist had been contacted but no reply received. Leave until September meeting.

- 45 Matters requested by Councillors.**

**Castle Acre Through Traffic Plan (CATTP)**

SB reviewed progress of the plan and called for positive action. No feed back received from the Nar Valley News article about stickers on waste bins. A resident from St James Green at the meeting confirmed that the idea had received a positive reaction . The PC agreed to get a quote and designs for waste bin stickers for the September meeting.

Community Speed Watch Group: scheme requires 6 volunteers plus a team leader and the PC support. Purpose to collect data and build up evidence of speeding to go back to NCC in December. Clerk to contact those expressing an interest in 2012.

**Priory Precinct - NAT**

MH reported that the open day had been a success despite the rain. MH thanked Peter Wade-Martins (PWM). Discussion continued about the proposed NAT work group. An email from PWM had asked that the workgroup be PC led rather than NAT led. The PC discussed whether this would mean that the financial responsibility for the upkeep of the meadow (litter clearing, maintenance, cutting, dog bins) would become the PC's once the lease that is being negotiated is held by NAT. SB suggested that the PC does not take control of the group until the financial matters and the lease are clearly agreed.

TH suggested NAT wanted ideas from the work group but that the PC do not want to be liable for the costs. MH to confirm details with PWM.

**Mill Common**

MH reported on an incident at Mill Common. The PC is gathering evidence on whether there is unrestricted access for people to walk down to the Common.

**Old School**

MD noted that a resident of Stocks Green had asked for the Minutes from 1940 to be researched to shed light on the rights of way through the Old School.

46

**Planning**

JM declared an interest

**Extension to Abbeyfields, Back Lane 14/00934/F**

The Councillors studied the plans. Agreed to support the plans.

**Village Hall – non-material amendments**

Nothing received from Borough Council – these amends do not need PC approval.

**Hayloft, Drury Lane**

Planning committee had a site visit to Castle Acre and planning has been refused.

**Pyes Lane – Swedish Style Houses**

Swedish style house – shiplap boarding. The PC agreed this had been successful. The Clerk to send a letter of thanks to Freebridge.

**26 Town Lane**

Reinforced planning condition – a further complaint had been received from a neighbouring property about trading from the garden of 26 Town Lane. The Planning Enforcement Officer had recommended no action following the initial complaint. The PC agreed no further action was now required. The PC to contact the neighbour.

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**Correspondence**

**Sustainable Communities Act**

MH read out an email asking for Parish Council support for Parish and Town Councils to be able to make money from eco electricity installations on their properties. MD proposed do we want to support? Councillors voted 6 to 1 against.

48

**Reports.**

**Martin Hickey - Highways.** East Green – Highways have ordered the posts and will check the road width before installation.

**Mike Dwyer – Castle Acre School.** Request that the PC purchase a salt bin for the school road. MH: bins cost £130 which could come into next financial years budget. SB said he would organise once location had been agreed.

**Helen Breach – Village Hall.** AGM on Thursday 28<sup>th</sup> August 7.15 pm.

**Nar Valley News.** The Clerk to put a note in the Nar Valley that the Food & Craft Market had closed because of lack of support from village residents.

49.

**Accounts.**

The following cheques were signed; payments were proposed by Mr Tim Hubbard and seconded by Mr Mike Dwyer:

FCC Recycling (UK) Ltd £34.90, E.on Energy (Electricity) £ 44.87, Linda Roast (Clerks Salary April – June) £325.26, BCKLWN (playing field bins) £126.66

50.

**Village Maintenance**

**Trees at St James Green** – TH to inspect

**Fir tree at Foxes Meadow** – The tree is not near any overhead electrical wires.

**Bailey Street Light / Little Lane** – the clerk to report the lights needed servicing

**Nar River Footpath** – NCC been contacted to cut the path.

**Pales Green Hedge** – The Clerk to remind TTSR to cut the hedge.

**51.**

**Public Question Time**

**Mrs Sally Hubbard** – requested a salt bin at corner of west end of Back Lane. MH to put in next financial years budget. Street furniture license would need to be granted.

The meeting closed at 9.30pm.

The next Parish Council meeting is Thursday 11 September in the village hall at 7.30pm.