

Castle Acre Parish Council

Clerk: Mrs Libby Firth, 7 Sandles Court, Back Lane, Castle Acre, Norfolk PE32 2XF

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NOTICE IS HEREBY GIVEN OF CASTLE ACRE PARISH COUNCIL BUSINESS TO BE HELD AT CA VILLAGE HALL 19.30 ON THURSDAY 29 SEPTEMBER 2022, REGARDING THE FOLLOWING BUSINESS:

1. APOLOGIES

2. MINUTES of the PC meeting 14 July and 16 August 2022.

3. HEALTH & SAFETY and Tree report – reports on any new H&S.

4. UPDATES ON ACTIONS REQUIRED FROM PREVIOUS MEETINGS

40b. Visitor car park matting grants

42. Status South Acre Rd ford TRO

43e. Shared ownership property Bricknel Close publicity.

44. Electric vehicles charging points; Village hall acoustics

46. Ineffective road surface repair by South Acre ford; changes to churchyard maintenance contract

5. MATTERS REQUESTED BY COUNCILLORS

- Heritage Lottery project – financial update, burial ground update, display boards on Stocks Green

- Review CAPC Financial Regulations document

- Council's Civility & Respect pledge

- Revised Service Level Agreement – CAPC & CAPFA

6. PLANNING

Ref: 22/00734/F- Replacement of 2 nr. single glazed painted timber framed sash windows with identical painted timber framed sash windows having sealed double glazed units. at 14 Orchard Lane Castle Acre Norfolk PE32 2BE

Ref: 22/01464/FM- Construction of 10 glamping pods, installed over two phases for use as holiday accommodation. at Land W of School N of Highfields House And N of 2 To 6 Back Lane Castle Acre Norfolk

7. CORRESPONDENCE

- Mayor's Design Awards – Water Tower

- Residents' concerns over external lighting on Breck View property, Pales Green- emails

- Meeting with the Police and Crime Commissioner for Norfolk/Impending works on the A47- email from Cllr Moriarty

- Notification from PKF Littlejohn LLP of except for matter that will be raised- Information received from the smaller authority indicates that assets purchased during the year have not been included in Section 2, Box 9.

8. REPORTS

Highways - LM, village hall - HB, School - NP, CAPFA - NP, BCKLWN & NCC - JM.

9. ACCOUNTS to be paid:

ITEM:	Cost to PC Budget:	Grant funded:
NLHF Project manager monthly fee AM11		£780 NLHF Grant
Clerk Salary September 2022	£323.70	
Npower invoice August 2022	£67.28 (£3.20 vat)	
Fee for Tamar IT, Wisbech, support to activate Fling software on Clerk's pc to enable website uploads	£45	
NLHF volunteers travel expenses – Medlar NLHF volunteers travel expenses - Hubbard		£30.80 NLHF Grant £94.50 NLHF Grant
NLHF Burial ground – materials £299.68 (VAT £19.78); pier bricks £335.28 (VAT £55.88) – invoices from S Hubbard Repairs to gate pillars – AJ Restoration		£299.68 NLHF Grant £335.28 NLHF Grant £1.098 (no VAT) NLHF Grant
Flowers for the funeral of The Queen- reimbursement for S Moister	£29.00	

10. VILLAGE MAINTENANCE

11. PUBLIC QUESTIONS

Next PC meeting Thursday 13th October, 2022 19.30 in the CA village hall.

Signed.....Clerk