

# Castle Acre Parish Council

Clerk: Mrs Libby Firth, 7 Sandles Court, Back Lane, Castle Acre, Norfolk PE32 2XF

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**NOTICE IS HEREBY GIVEN OF CASTLE ACRE PARISH COUNCIL BUSINESS TO BE HELD AT CA VILLAGE HALL, 19.30 ON THURSDAY 10 June 2021, REGARDING THE FOLLOWING BUSINESS:**

**1. APOLOGIES**

**2. MINUTES** of the Zoom online PC meeting 6 May 2021.

**3. HEALTH & SAFETY** – reports on any new H&S. Trees update.

**4. UPDATES ON ACTIONS REQUIRED FROM PREVIOUS MEETINGS**

41. Surface water flooding and drainage issues Jubilee & Newton Road bridges- MT/Clerk;  
29. Damaged bench on St James' Green-SA; 86. Objection to proposed erection of five new BT telegraph poles along St James' Road-Clerk; 54. New PROW and permissive paths on Holkham land- MH; 6. CIL grant new fencing playing field- MH, 6. Ostrich pub - new tenant, bottle/paperbank- SM 21. English Heritage - Adventure Outgames at the Castle-LF 21. Play area parking – road directional signs.-LM 18. CA Youth Project -SM

**5. MATTERS REQUESTED BY COUNCILLOR**

-Council to consider internal audit report. -MH  
-Approve end of year accounts and completed statement of accounts-MH  
-Exemption of external audit declaration-MH  
-Banking switch report and decision-LF/Clerk  
-Website ownership- information-LF  
-Cattle on Castle Meadow- MH  
- Parking-MH/LF/LM

**6. PLANNING**

-New house on Cuckstool lane- boundry alteration- LF  
-Glamping site- Update- LF/MH

**7. CORRESPONDENCE**

- Bridge at The Mill, Newton-by-Castle Acre – information from resident- LF  
- Strimming of grass verges in the village – residents' concerns-LF  
- Clay pigeon shooting, South Acre, possible noise pollution- resident concerns-LF  
- Request for support from PC to consider pressing for speed reduction on Newton-by-Castle Acre and Castle Acre section of A1065- LF  
- Church Yard mowing & Ragwort investation- Resident concerns-LF  
- Littering- Response from Wittles, following PC's request for advice- Clerk

**8. REPORTS**

Highways- LM, Village hall- HB, School- NP, CAPFA- NP, Neighbourhood Plan Examination- MT, BCKLWN- JM.

**9. ACCOUNTS** to be paid:

Berrymans Glass Recycling Ltd (URM UK Ltd)	£37.20 (£6.20 VAT)
E.on Energy (electricity)	£ (£ VAT) TBC
CAPFA Annual Insurance	£1682.61
Dog waste chalk spray	£6.50 (£1.08VAT)
6 x A3 directional signs, with wooden posts-	£204 (+VAT)

Uncle Lukes	
Norfolk Rivers Internal Drainage Board, annual fee	£27.21
Glasdon wheelie bin housing x2, inc internal concrete ballast	£1429.25 (£238.21VAT)

\*Clerk to reimburse PC for one month's Zoom account charge of £14.39, as paid to clerk in error in August 2020 when account had been cancelled for one month.

**10. VILLAGE MAINTENANCE**

-General HW update: East Green posts, St James Green post, Blind lane and Orchard Lane-clerk

**11. PUBLIC QUESTIONS**

**Next PC meeting Thursday 8 July 2021 19.30 in the village hall**

Signed.....Clerk