

Castle Acre Parish Council

Clerk: Ms Amy Hart, 9 Orchard Lane, Castle Acre, Norfolk, PE32 2BE

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NOTICE IS HEREBY GIVEN OF THE CASTLE ACRE PARISH COUNCIL MEETING TO BE HELD AT CA VILLAGE HALL 19:30pm ON TUESDAY 19th March 2024, REGARDING THE FOLLOWING BUSINESS:

1. APOLOGIES

2. DECLARATIONS OF INTEREST

3. MINUTES of the PC meeting 8th February 2024

4. HEALTH & SAFETY reports on any new H&S issues. Defibrillator, Cllr Chakrabarti – update. Tree report. Tree surveys for 2024 to include Playing Field.

5. PLANNING

Ref: 24/00256/F

Erection of replacement dwelling (part retrospective) at Ran Revir, Bailey Street.

Ref: 24/00333/F + 24/00334/LB

- Proposed oak frame rear extension & internal alterations at 16 St James Green.
- Listed building application for proposed oak frame rear extension & internal alterations at 16 St James Green.

6. UPDATES ON ACTIONS REQUIRED FROM PREVIOUS MEETINGS

40c. (2023) Castle Acre Visitor Car Park – update.

42. (2022) South Acre Rd ford, TRO - update.

01. (2023) Non-Conformist Burial Ground – update.

02. (2023) Minns Meadow footpath erosion and footbridge – update.

03. (2023) Village Map: resident offer to refurbish display casing/posts & revised placement - update.

04. (2023) Model Biodiversity Duty plan, written and reviewed for Castle Acre. (Cllr Liam Manson to update).

05. (2023) Castle Acre Village Sign, Stocks Green. First quotation received to replace signpost & refurbish seating re: SOS, Save our Sign project - update.

08. (2023) Funding opportunities (West Norfolk SPF Programme Team), village hall interest – update.

09. (2023) EV charging units re: Electric Vehicles NCC - update.

11. (2024) TTSR contract 2024 updated contract confirmation.

12 (2024) Health and Safety schedule/risk assessment for Parish Council.

13 (2024) Bus Shelter, Massingham Road, options for new Bus Shelter.

7. REPORTS

- Highways
- Village Hall, School, CAPFA, BCKLWN & NCC.

8. MATTERS REQUESTED BY COUNCILLORS

- a) Biodiversity training for the PC on April 24th 12:30-1:30pm – update
- b) Clerk submitted website updates 26/02/2024 regarding changes to Cllrs sitting on PC – update
- c) PAT testing of Village Hall PA / Mic equipment – update
- d) Mayors Design Awards, deadline 30/04/2024 – update
- e) Castle Acre Village War Memorial fund & ownership query (due to ex Serviceman's club dissolving) – update
- f) Quote for work to Hornbeam Trees, Stocks Green – update
- g) EV charging units (St James Green) final questionnaire received 14/03/2024 - update

9. CORRESPONDANCE

- a) Email received on 08/02/2024 from NCC regarding the temporary closure of Newton Road, due to laying fibre & cable from 19th to 23rd February. Ref: WTRO4573 – update
- b) Email received on 08/02/2024 from local historian regarding dates for wildlife walks and text for Biodiversity report to be sent to Hort Soc - update
- c) Email received on 09/02/2024 from Warner Productions/Gate 4 films regarding filming at the Priory from 11/02/2024 to 13/08/2024 – update
- d) Email received on 13/2/2024 from BCKLWN planning regarding local examination review hearings and forthcoming dates – update
- e) Email received on 13/02/2024 from 'Well Medical' regarding CAPC Defibrillator (Budgens) – update
- f) Email received on 15/02/2024 from 'Electric Vehicles' regarding price per K/W repayments on any future prospective EV Charging Units – update
- g) Email from CAPFA outlining March 8th opening ceremony at 3:30pm - update
- h) Email received on 17/02/2024 from local resident requesting family history information – update
- i) Email from BCKLWN received on 19/02/2024 regarding free HM the King portrait for Parish Councils – update
- j) Email from BCKLWN Highways received on 20/02/2024 regarding car park locations - update
- k) Email from BCKLWN received on 23/02/2024 regarding washing/sanitary facilities to use in event of heavy rainfall/flooding – update
- l) Email received on 28/02/2024 from NCC Electric Vehicles regarding Pavilion assessment suitability and 'half hourly meter readings' request – update
- m) Email received on 01/03/2024 from resident interested in a PC Cllr vacancy – update
- n) Email received on 02/03/2024 from resident wishing to make a donation to SOS village sign project and wishing for project cost breakdown – update
- o) Email received on 09/03/2024 from resident concerned about a blue car speeding through the village at 7am - update
- p) Email received on 11/03/2024 from resident wishing to enquire as to Stocks Green Hornbeam trees cutting schedule - update

10. ACCOUNTS

ITEM:	Cost to PC Budget:	Grant funded:
Clerk Salary (March)	£ 447.17	
Backpay 1 x hour p/w from February 2024.	£64.97	
	Total: £512.14	

NALC Cllr training on 5/12/23. Invoice 1334 Trainers travel expenses	£180.00 VAT: £36.00 Trainer travel expenses: £43.20 Total: £259.20	
SSE (DD) 19/02/2024 Invoice: IV00349995. DD on 04/03/2024. <i>(Invoice under query as only 3xMPANs charged, account still needs updating to 4 x MPANs).</i>	£72.83 VAT: £4.46 Total: £77.33	
HSBC banking charges (DD)	£8.00	
BCKLWN Dog Bin Empties invoice BC110232271 01/03/2024	£0.00 (BCKLWN invoiced in error)	
Authorised for online payment by- Date: Signatory 1: Signatory 2:		

(PO 4839 'Essex 2' receipt received from Gate Four Productions in respect of charitable donation of £500 to CAPC)

11. VILLAGE MAINTENANCE –

- Clerk reported two deep potholes on Pyes Lane before the turning of 1) non-conformist burial ground and 2) in the wheel track by the side of the hedgerow at Castle entrance.

12. PUBLIC QUESTIONS

Next meeting: Thursday 11th April 2024 19:30 in the CA Village Hall.

Signed.....