

Castle Acre Parish Council

Clerk: Ms Amy Hart, 9 Orchard Lane, Castle Acre, Norfolk, PE32 2BE

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NOTICE IS HEREBY GIVEN OF CASTLE ACRE PARISH COUNCIL BUSINESS TO BE HELD AT CA VILLAGE HALL 19:30pm ON THURSDAY 13th July 2023, REGARDING THE FOLLOWING BUSINESS:

- 1. APOLOGIES**
- 2. MINUTES** of the PC meeting 08th June 2023.
- 3. HEALTH & SAFETY** and Tree report – reports on any new H&S.
- 4. DECLARATIONS OF INTEREST**
- 5. PLANNING**

Ref: 23/00521/F – Hill Rise Bailey Street, Castle Acre - 20/06/2023

- Single story rear extension – amended details:
- <https://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RRUB7YIVH6Q00>

Ref 23/00756/F – Holkham car park, Priory Road, Castle Acre – 26/06/2023

- In response to updated location/scale maps the application is now complete and due to be determined by 21st August, 2023. Comments to be lodged by 17th July.
- Application fee of £117 accepted.

6. UPDATES ON ACTIONS REQUIRED FROM PREVIOUS MEETINGS

- 40b.**(2022) Visitor Carpark- Holkham lease for approval.
- 40c** (2023) Visitor Carpark – NCC planning application of site / location plan sent on 23/6/23
- 42.**(2022) South Acre Rd ford TRO- update
- 97.**(2022) Resident request remove/reduce street light on Pales Green, near to The Jokers property-update
- 103.**(2022) Local Plan – examination update
- 11a.**CA Church grounds- update

7. MATTERS REQUESTED BY COUNCILLORS

- Cllr Manson has requested potholes be reported at 2 locations on Bailey Street – Clerk to update
- Cllr Hubbard requested Highways updates for the following:
 - 1a) Loose chippings sign on Newton Rd for removal – Clerk to update
 - 2b) Dirty street signs across Castle Acre – Clerk to update
- b) Clerk received a request from NCC Cllr Jim Moriarty to locate quote from 15 years ago to connect allotment to water supply. Clerk made inspection of site & awaiting any further instruction.
- c) AGAR 2022-2023 report sent to SBA and CA website on 22/06/2023
- d) Castle Acre PC website, all Cllr/Clerk updates sent inc. financials to be updated for annual update by July 2023.
- e) Clerk reviewed TTSR contract stating that the alleyway clearing to St James's Green is under contract – update.
- f) Repair work to Castle Acre sign, request from Cllr Laurie Fisher - update
- g) Reimbursement of Morways, invoice no. 3494 £792 (VAT £132) for pre-payment of bricks by Sally Hubbard for non-conformist graveyard pillar.
- h) A Parishioner has reported anti -social behaviour by a group of youngsters occurring in the village and shop on 30/7/23. Clerk has reported to community police liaison officer on 5/7/23 to request an increase of police presence in the village.
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8) CORRESPONDENCE

a) Non-conformist graveyard – update

b) Allotment plot 2, Clerk received notification on 7/6/23 that previous tenant has given up plot in March. Clerk chased for exact date of vacation and resent T&C's – update.

c) South Acre Ford – resident reports further damage – update

d) UPP – email from community liason manager re: fibre broadband for castle acre 4/7/23– James Ingham to attend PC meeting 13/7/23

e) Resident reports Castle Acre public bin collection wasn't made on Friday 30th June – update

f) Resident request potential match funding from PC CIL for upgrades to CA Bowls Club a) Toilet block refurbishment match funding b) green lawn edging match funding 5/8/23

9) REPORTS

Highways, village hall, School, CAPFA , BCKLWN & NCC.

10) ACCOUNTS to be paid:

ITEM:	Cost to PC Budget:	Grant funded:
SSE March 2023 street lighting invoice 201906575 0002/0003 56190849 0001/0002/0003	£97.40 (VAT £4.62) direct debit by July 6th	
Clerk Salary July 2023	£328.80	
Invoice MW-0966807 re: UK Planning Maps site plan. Priory Rd.	£29.40 (VAT £4.90)	
Alistair J Chadwick - Non. C Graveyard. Left hand pier	£900 (labour) £288.00 (materials) Total: £1188.00	£1188.00
Greenman Woodlands - Ash tree & stump removal	£375 (inc VAT)	£375.00
Morways Developments: Bricks & capping stones Non-Conformist Graveyard.	£792 (VAT £132) Total: £792	£792.00
Authorised for online payment by- Date: Date: Signatory 1: Signatory 2:		

11) VILLAGE MAINTENANCE

12) PUBLIC QUESTIONS

Cllr's commence annual break for August with next meeting: Thursday 14th September 2023 19:30 in the CA village hall. Signed.....